

# **SOUTHEAST ALLIANCE**

## **LOCAL HUMAN RIGHTS COMMITTEE MEETING**

**5:00 p.m., Tuesday, June 10, 2008**

**Rm. 1357 Staff Development & Training Room, CSB Bldg. 300**

Members Present: Nathaniel Parker  
Richard Flournoy  
Timothy Dorsey  
Shirley Atkins  
Lisa Hillman  
Gail Russell

Members Absent: None

Affiliates Present: Michelle Iwaniw  
Fred Mitchell  
Willie Barnes – Advocate  
Julie Palmer  
Linda Kerns  
Rachel Gholston

**CALL TO ORDER** Nathaniel Parker called the meeting to order at 5:10 p.m.

### **CLOSED SESSION:**

A motion was duly made and seconded at 5:12 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to interview a potential member of the LHRC.

**RECONVENED IN OPEN SESSION:** Upon reconvening in open session at 5:40 p.m., members of the LHRC unanimously and individually certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

**ACTION:** A motion was made as follows: "Motion to recommend to the SHRC that Linda Lane, RN, be appointed as a member of the Southeast Alliance LHRC." The motion was seconded and unanimously approved without further discussion.

**OLD BUSINESS:** The circulated minutes from the meeting of March 11, 2008 were discussed.

**ACTION:** A motion was made as follows: "Motion to approve the minutes of the meeting on March 11, 2008." The motion was seconded and unanimously approved without further discussion.

**NEW BUSINESS:** The annual election of officers is required.

**ACTION:** A motion was made as follows: “Motion to nominate Nathaniel Parker to serve as Chair of the Southeast Alliance LHRC.” The motion was seconded and unanimously approved without further discussion.

**ACTION:** A motion was made as follows: “Motion to nominate Timothy W. Dorsey to serve as Vice Chair of the Southeast Alliance LHRC.” The motion was seconded and unanimously approved without further discussion.

**ACTION:** A motion was made as follows: “Motion to nominate Shirley Atkins to serve as Secretary of the Southeast Alliance LHRC.” The motion was seconded and unanimously approved without further discussion.

The H-NNCSB then discussed the Affiliate Agreement governing support to the LHRC. A new agreement must be signed before the beginning of the next fiscal year. The Affiliates will have a meeting to discuss soon, likely by conference call.

**AGENCY REPORTS:** Mr. Parker asked for agency reports.

H-NNCSB- Michelle Iwaniw stated that HNNCSB had (2) neglect, (1-founded/employee no longer w/ the agency; Training provided to staff regarding HR and incident report policy and procedure), (1-unfounded/Recommendation pending); 1- Right to Dignity- unable to determine/ employee no longer w/ the agency; (4) Informal complaints; (3) Right to Services/ Resolved; (1) Right to Dignity/ Resolved; (6) Deaths- (2) Natural Causes, (3) Unknown, (1) Suicide

Colonial CSB- Fred Mitchell stated that there were (1) injury, (3) deaths- all in the community- all natural causes, (3) Informal Complaints: MR Day Support, peer to peer, no violation, no violation, resolved; MH Residential services, confidentiality, founded violation, resolved, staff disciplined and trained; MH Day Support, peer to peer, verbal threat, no violation, resolved

Lutheran Family Services – Rachel Gholston states that there is nothing significant to report.

ARC – Julie Palmer stated that there were 1- medication error, 1- Restraints incidents used for safety/protection reasons, 2- Significant medical incidents- and 1- Allegation of abuse (founded), 1- Allegation of verbal abuse (unfounded), 1- Formal complaint (unfounded)

**ADVOCATE REPORT:** Willie Barnes introduced a form that could be used to report incidents of abuse/neglect. She noted, however, that all LHRC affiliates appear to be using their own forms that serve the same purpose. Ms. Barnes then discussed the make-up of LHRCs in the region. There are now 21 LHRCs in Region V.

## **CLOSED SESSION:**

A motion was duly made and seconded at 6:10 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to receive medical and/or mental records on clients of the Arc of the Virginia Peninsula.

**RECONVENED IN OPEN SESSION:** Upon reconvening in open session at 6:57 p.m., members of the LHRC unanimously and individually certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting

requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Fairmont House ICF/MR as follows:

Consumer #6 - Behavioral Support Plan; psychotropic medication plan; Physical plan (CPI holds)  
Consumer #54 - Behavioral Support Plan.”

The motion was seconded and approved unanimously without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hollywood House ICF/MR as follows:

Consumer #20 - Protective(x2) and Physical plan (CPI holds)  
Consumer #21 - Psychotropic medication plan; Physical plan (CPI holds)  
Consumer #22 - Protective; Physical plan (CPI holds)  
Consumer #14 - Other; Physical plan (CPI holds).”

The motion was seconded and approved unanimously without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Saunders House ICF/MR as follows:

Consumer #29 - Physical plan (CPI holds)  
Consumer #43 - Protective (x2); Physical plan (CPI holds)  
Consumer #37 - Behavioral Support Plan; Physical plan (CPI holds)  
Consumer #42 - Behavioral Support Plan; Physical plan (CPI holds)  
Consumer #44 - Protective (x2); Physical plan (CPI holds).”

The motion was seconded and approved unanimously without further discussion.

The next meeting is scheduled for **September 9, 2008** at H-NNCSB, Bldg. 300.

**ADJOURNMENT**      There being no further business, the meeting was adjourned at 7:00p.m.