

**SOUTHEAST ALLIANCE
LOCAL HUMAN RIGHTS COMMITTEE
REGULAR MEETING
5:30 p.m., Tuesday, June 8, 2010
Board Room, H-NNCSB Bldg. 300**

Members Present:

Lisa O. Hillman
Shirley Atkins
Bryan Sanderson
Richard Flournoy
Tim Dorsey

Members Absent:

Linda Lane
Gail Russell

Affiliates Present:

Michelle Iwaniw- HNNCSB
Jacque Jamason – Colonial CSB
Linda Kerns – Arc of the Virginia Peninsula
Julie Palmer - Arc of the Virginia Peninsula
Theresa Murch – Lutheran Family Services
Eugene Boyd- Mid Atlantic Family Services
Chuck Hall- HNNCSB
Cheryl Kilinski- HNNCSB

Stewart Prost – Advocate

CALL TO ORDER Lisa O. Hillman called the meeting to order at 5:37 p.m.

Mr. Sanderson recognized the services of both Mr. Flournoy and Mr. Dorsey who are both rolling off the Committee after six years of valued service. Each was presented a plaque in recognition of their services.

OLD BUSINESS:

1. Minutes. The minutes from the regular meeting of March 9, 2010 were circulated and discussed.

ACTION: A motion was made as follows: “Motion to approve the minutes of the meeting on March 9, 2010 as circulated.” The motion was seconded and unanimously approved without further discussion.

2. Affiliation of Mid-Atlantic Family Services (MAFS). MAFS requested permanent affiliation with the LHRC for its proposed Therapeutic Day Treatment (TDT) program. Mr. Prost asked MAFS whether it had yet obtained a license. Upon learning that it had not, Mr. Prost recommended to the Committee that MAFS only be granted temporary affiliation until a license

was obtained. There followed a discussion on whether MAFS' program rules had been approved by Ms. Walsh. MAFS advised that same had been approved and that they had received a confirmation letter from Ms. Walsh. Mr. Dorsey asked that the letter be produced at the next regularly scheduled meeting and that the program rules and human rights policies be provided for review by the LHRC at the time permanent affiliation is requested.

ACTION: A motion was made as follows: "Motion to approve temporary affiliation of Mid-Atlantic Family Services with the Southeast Alliance Local Human Rights Committee, such temporary affiliation to expire upon the next regularly scheduled meeting of the LHRC." The motion was seconded and unanimously approved without further discussion.

NEW BUSINESS:

Mr. Dorsey alerted all present of the need to revise the agenda by adding the election of officers. The Committee members agreed that the elections should be held at the next regularly scheduled meeting because several members were absent.

1. H-NNCSB's TDT Program. Michelle Iwaniw gave an update on the H-NNCSB's Therapeutic Day Treatment (TDT) program and requested permanent affiliation for two new site locations.

ACTION: A motion was made as follows: "Motion to extend permanent affiliation of H-NNCSB's Therapeutic Day Treatment program to Hunter P. Andrews and George P. Phenix elementary schools." The motion was seconded and unanimously approved without further discussion.

2. H-NNCSB's Program Rules for its Partial Hospitalization Program. Michelle Iwaniw requested approval of the H-NNCSB's Program Rules for its Partial Hospitalization Program as previously circulated. Mr. Dorsey commented that the word "unauthorized" should be struck from Item #6" ". . . No *unauthorized* personal visitors allowed at PHP unless given prior approval by the program administrator." Ms. Iwaniw agreed the word should be struck. There then followed a discussion about Logisticare transportation services. It was recommended that because Logisticare is a contractor that very well could lose its contract that a more generic statement could be included in Rule 16. Ms. Hillman recommended that same be revised to read "Individuals must be willing to utilize contract transportation for Medicare participants . . ." Ms. Iwaniw agreed to the change.

ACTION: A motion was made as follows: "Motion to approve the H-NNCSB's Program Rules for its Partial Hospitalization Program as amended." The motion was seconded and unanimously approved without further discussion.

3. Treasurer's Report. Ms. Iwaniw reminded all affiliates that their dues are to be paid to her by July 15, 2010 along with their signed affiliate's agreement. Ms. Iwaniw then provided the Treasurer's Report. The current balance is \$624.91. There also followed a discussion on whether temporary affiliates should pay dues. Mr. Prost stated that other LHRCs do require same. The issue was tabled and Ms. Iwaniw stated that affiliated would need to make the decision. Finally, Ms. Iwaniw stated that because of funding cuts, Frederena Blow would no longer be providing administrative support to the LHRC. Ms. Iwaniw stated that she would need the affiliates to take

rotating turns providing administrative support for the minutes; all other administrative tasks (mailings, etc.) would remain with the H-NNCSB.

ACTION: A motion was made as follows: “Motion to accept the Treasurer’s Report as submitted.” The motion was seconded and unanimously approved without further discussion.

AFFILIATE REPORTS.

H-NNCSB- Michelle Iwaniw states (3) Right to Dignity, 2-resolved without disagreement, 1-founded; (4) Right to services, 1-refereed for resolution, 2-unfounded, 1-resolved without disagreement; (1) Verbal Abuse-unable to determine-employee no longer with agency; (1) Neglect Abuse-outcome pending; (1) Physical abuse- outcome pending; (12) death, 9- unknown, 2-natural causes, 1- kidney failure.

Lutheran Family Services- Theresa Murch states that there is nothing significant to report.

Colonial CSB- Jacquelyn Jamason stated (1) discharge complaint-day support needs reviewed and staffing enhanced, (8) death, 3-expected, 5- unexpected; (1) Medication Variance- education to staff, individual, and family; (2) Serious Injury, 1-possible overdose on insulin-individual passed away, 1-self-injurious behavior involving an explosion- individual was arrested.

ARC of the Virginia Peninsula- Julie Palmer stated (6) Significant medical incidents, (1) restraint, (2) Medication errors, (2) Allegations of physical abuse.

Mid-Atlantic Family Services – They did not have any affiliate reports.

ADVOCATE REPORT

Mr. Prost discussed continued personnel losses at Region V, most recently the resignation of Willie Barnes. He and Mr. Daye have split coverage of providing technical support to the LHRCs. Two current vacancies may not be filled. Jim Stewart is the new commissioner of the Virginia Department of Behavioral Health and Developmental Services (DBHDS); Olivia Garland is the Deputy Commissioner. Mr. Prost then discussed the way ahead for LHRCs is likely increased requests for affiliation. Indeed, we are starting to see migration of affiliated from Region IV (Richmond) to Region V.

CLOSED SESSION: A motion was duly made and seconded at 6:42 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to receive medical and/or mental records on clients of the Arc of the Virginia Peninsula.

RECONVENED IN OPEN SESSION: Upon reconvening in open session at 6:51 p.m., members of the LHRC unanimously and individually certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

ACTION: A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hilton House ICF/MR as follows:

Consumer #73 – Protective Plan.
Consumer #19 - Medication Plans.”

The motion was seconded and approved unanimously without further discussion.

ACTION: A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Fairmont House ICF/MR as follows:

Consumer #9 – Protective Plan; Physical Plan(CPI).
Consumer #54 – Protective Plan; Behavioral Support Plan.
Consumer #6 – Protective Plan; Physical Plan(CPI); Behavioral Support Plan.”

The motion was seconded and approved unanimously without further discussion

ACTION: A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Saunders House ICF/MR as follows:

Consumer #42 – Protective Plan; Physical Plan(CPI); Behavioral Support Plan.
Consumer #3 – Protective Plans.
Consumer #44 – Protective Plan; Physical Plan(CPI).
Consumer #29 – Physical Plan(CPI).
Consumer #37 – Physical Plan(CPI); Behavioral Support Plan.”

The motion was seconded and approved unanimously without further discussion.

ACTION: A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hollywood House ICF/MR as follows:

Consumer #21 – Medication Plan; Protective Plan; Physical Plan(CPI).
Consumer #22 – Protective Plan; Physical Plan(CPI).
Consumer #14 – Protective Plan; Physical Plan(CPI).
Consumer #20 – Protective Plans; Physical Plan(CPI).”

The motion was seconded and approved unanimously without further discussion.

The next regularly scheduled meeting is scheduled for **September14, 2010** at H-NNCSB, Bldg. 300 at 5:30 p.m.

ADJOURNMENT There being no further business, the meeting was adjourned at 6:53 p.m.

**SOUTHEAST ALLIANCE
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CALLED MEETING
5:00 p.m., Tuesday, June 8, 2010
Board Room, H-NNCSB Bldg. 300**

Members Present:

Lisa O. Hillman
Shirley Atkins
Richard Flournoy
Tim Dorsey

Members Absent:

Linda Lane
Gail Russell
Bryan Sanderson

Stewart Prost – Advocate

CALL TO ORDER Lisa O. Hillman called the meeting to order at 5:00 p.m.

CLOSED SESSION: A motion was duly made and seconded at 5:01 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to interview a potential committee member for the LHRC.

RECONVENED IN OPEN SESSION: Upon reconvening in open session at 5:10 p.m., members of the LHRC unanimously and individually certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

ACTION: A motion was made as follows: "Motion that the LHRC recommend to the SHRC that Nathaniel Parker be appointed a member of the Southeast Alliance LHRC." The motion was seconded and unanimously approved without further discussion.

ADJOURNMENT There being no further business, the meeting was adjourned at 5:12 p.m.