

# SOUTHEAST ALLIANCE

## LOCAL HUMAN RIGHTS COMMITTEE MEETING

5:30 p.m., Tuesday, September 23, 2008

Rm. 1357 Staff Development & Training Room, CSB Bldg. 300

Members Present: Nathaniel Parker  
Timothy Dorsey  
Shirley Atkins  
Lisa Hillman  
Gail Russell

Members Absent: Richard Flournoy  
Linda Lane

Affiliates Present: Michelle Iwaniw  
Fredrena Blow  
Willie Barnes – Advocate  
Linda Kerns  
Richard Cottingham  
Marietta Cottingham  
Aaron Smith

**CALL TO ORDER** Nathaniel Parker called the meeting to order at 5:32 p.m.

Mr. Parker thanked everyone for joining the meeting and called for introductions.

**OLD BUSINESS:** The circulated minutes from the meeting of June 10, 2008, July 28, 2008 and September 9, 2008 were discussed. Ms. Hillman stated that a correction was required for the minutes for September 9<sup>th</sup> to reflect that she was absent.

**ACTION:** A motion was made as follows: “Motion to approve the minutes of the meeting on June 10, 2008.” The motion was seconded and unanimously approved without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve the minutes of the meeting on July 28, 2008.” The motion was seconded and unanimously approved without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve the minutes of the meeting on September 9, 2008 as amended.” The motion was seconded and unanimously approved without further discussion.

### NEW BUSINESS:

1. Serenity C&C, Inc. Request for Temporary Affiliation. Serenity C&C, Inc.’s request for temporary affiliation was discussed. The request (by letter addendum) to add programs at King’s Landing Lane Hampton and Woodcock Run, Newport News were removed from consideration by Serenity C&C because Region V did not accept the addendum letter as proper certification that such programs were compliant with all requisite human rights policies and procedures.

**ACTION:** A motion was made as follows: “Motion to accept Serenity C&C, Inc.’s sponsored residential program for temporary affiliation with the Southeast Alliance LHRC; such temporary affiliation shall terminate at the next regularly scheduled meeting of the LHRC or at such earlier time as another LHRC shall accept such programs for permanent affiliation; such affiliation shall be effective for the houses at the following locations:

1604 Darren Drive, Portsmouth, VA 23701  
3204 Quinby Court, Chesapeake, VA 23323  
506 Burton Street, Hampton, VA 23666  
1079 Willow Green Drive, Newport News, VA 23601  
1001 Todds Lane, Hampton VA 23666  
506 Schooner Drive, Williamsburg, VA 23185”

The motion was seconded and unanimously approved without further discussion.

2. Bylaws Revisions. Mr. Dorsey advised that his proposed amendment differed slightly from that proffered by the Technical Advisor in that it removed “seriously” as a predicate to “compromising.” Mr. Dorsey suggested that the Chair would likely not have enough data at his/her disposal (without a meeting) to determine the full extent of the impact were a meeting not expeditiously held. He suggested that the Chair should be able to call such a subcommittee to order when in the considered opinion of the Chair the consumer’s quality of care, habilitation or quality of life were simply compromised.

**ACTION:** A motion was made as follows: “Motion to amend the LHRC Bylaws to add the following new second paragraph to Article VII: The Chair may delegate summary decision-making authority to a subcommittee when expedited decisions are required before the next regularly scheduled LHRC meeting to avoid compromising an individual’s quality of care, habilitation or quality of life. The decision of the subcommittee shall be reviewed by the full LHRC at its next meeting.” The motion was seconded and unanimously approved without further discussion.

3. Affiliate Agreement Approval. The Affiliate Agreement recently negotiated between the Affiliates was discussed. Mr. Dorsey stated that same had been presented to him at the last meeting and that he had signed same acknowledging receipt of the agreement. Ms. Barnes stated that the full Committee must review the agreement to determine if it conforms with the LHRC bylaws. A discussion ensued concerning reimbursement for travel expenses for Committee members, including travel to/from LHRC meetings. Ms. Barnes stated that some LHRCs spell out either in their bylaws or their affiliate agreement that such travel expenses are reimbursable. Mr. Dorsey noted that the affiliate agreement already stated that the purpose of affiliate dues was, in part, for “compensation of LHRC members for travel and annual training expenses.” Therefore, travel to/from LHRC meetings was reimbursable. Mr. Dorsey asked Ms. Iwaniw to make available to LHRC members some sort of travel reimbursement voucher. Ms. Iwaniw agreed and noted that the amount set by the affiliates for dues did not consider such expenses and the dues, therefore, may not be sufficient. Mr. Dorsey stated that should the LHRC treasury start to run short, then the affiliates may have to supplement the dues. Ms. Barnes stated that a treasury report should be given at each meeting, and Ms. Iwaniw agreed to present same.

**ACTION:** A motion was made as follows: “Motion to approve the Affiliate Agreement as provided.” The motion was seconded and unanimously approved without further discussion.

3. Affiliate Reports. Mr. Parker stated that the affiliates should mail their reports to the LHRC members in advance of the meetings to give the members ample opportunity to read them before the meetings.

4. ARC of the Virginia Peninsula.

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hilton House ICF/MR as follows:

Consumer #18 - Physical plan (CPI holds)  
Consumer #17 - Protective Plan; Physical plan (CPI holds)  
Consumer #16 - Protective Plan (x2); Physical plan (CPI holds)  
Consumer #19 - Protective Plan; Physical plan (CPI holds)”

The motion was seconded and approved unanimously without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hollywood House ICF/MR as follows:

Consumer #14 - Protective Plan”

The motion was seconded and approved unanimously without further discussion.

**ACTION:** A motion was made as follows: “Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Bruton House as follows:

Consumer #3 - Protective Plan”

The motion was seconded and approved unanimously without further discussion.

The next regularly scheduled meeting is scheduled for **December 9, 2008** at H-NNCSB, Bldg. 300.

**ADJOURNMENT**      There being no further business, the meeting was adjourned at 6:20 p.m.