

SOUTHEAST ALLIANCE

LOCAL HUMAN RIGHTS COMMITTEE MEETING

**5:30 p.m., Tuesday, June 9, 2009
Board Room, H-NNCSB Bldg. 300**

Members Present: Nathaniel Parker
Timothy Dorsey
Gail Russell
Lisa Hillman
Richard Flournoy
Linda Lane

Members Absent: Shirley Atkins

Affiliates Present: Michelle Iwaniw
Fredrena Blow
Willie Barnes – Advocate
Linda Kerns
Rachel Gholston
Julie Palmer
Jacque Jamason
Michelle Lakins-Waller
Lonice Williams
Charles Hall
Bryan Sanderson

CALL TO ORDER Nathaniel Parker called the meeting to order at 5:39 p.m.

CLOSED SESSION: A motion was duly made and seconded at 5:39 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to interview a prospective member of the LHRC.

RECONVENED IN OPEN SESSION: Upon reconvening in open session at 6:14 p.m., members of the LHRC unanimously and individually certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

ACTION: A motion was made as follows: "Motion that the LHRC recommend to the SHRC that Bryan Sanderson be appointed a member of the Southeast Alliance LHRC." The motion was seconded and unanimously approved without further discussion.

EXPRESSION OF GRATITUDE FOR DEPARTING CHAIR: On behalf of the Members and the Affiliates, Mr. Dorsey expressed gratitude to Mr. Parker for his six years of service with the LHRC in support of the community. Mr. Parker served with distinction as member and Vice Chair for four years, and then served as Chair for the past two years. His dedication, devotion to the community and gentlemanly charm are greatly appreciated and will be sorely missed.

Mr. Parker thanked everyone for joining the meeting and called for introductions of attendees.

OLD BUSINESS:

1. The circulated minutes from the meeting of March 10, 2009 were discussed. No changes were requested.

ACTION: A motion was made as follows: "Motion to approve the minutes of the meeting on March 10, 2009, as circulated." The motion was seconded and unanimously approved without further discussion.

2. H-NNCSB's Affiliation of Court Services Unit Program, and Juvenile Drug Treatment Court Program. H-NNCSB stated it was not presently pursuing the Juvenile Drug Treatment Court Program. With respect to the Court Services Program, the LHRC previously asked the CSB to describe whether the CSB had included in its program clear guidance to its consumers how human rights complaints are to be handled (distinguished from detention facility "grievances"). The LHRC also asked whether the CSB had made clear to the detention facility that consumers have the right to make complaints that implicate the human rights regulations and the facility must forward same to the CSB. Both Mr. Hall and Ms. Iwaniw explained in detail that each of these issues had been appropriately addressed.

ACTION: A motion was made as follows: "Motion to extend permanent affiliation of H-NNCSB's Court Services Program." The motion was seconded and unanimously approved without further discussion.

NEW BUSINESS:

1. H-NNCSB Request for Permanent Affiliation. Michelle Iwaniw requested permanent affiliation of seven additional facilities in Newport News for H-NNCSB's Therapeutic Day Treatment Program, as well as two Outpatient Therapy Programs in Hampton. These programs had been fully discussed in prior meetings of the LHRC.

ACTION: A motion was made as follows: "Motion to extend permanent affiliation of H-NNCSB's Therapeutic Day Treatment Program to the following Newport News facilities/Schools: New Horizons, Nelson Elementary, Palmer Elementary, Heritage High and Warwick High." The motion was seconded and unanimously approved without further discussion.

ACTION: A motion was made as follows: "Motion to extend permanent affiliation of H-NNCSB's Outpatient Therapy programs to the following Hampton Schools: Wythe Elementary and Davis Middle School." The motion was seconded and unanimously approved without further discussion.

2. H-NNCSB Request for Permanent Affiliation. Lonice Williams of the H-NNCSB discussed the CSB's planned Winburn Place ICF/MR on Brogden Lane. The facility is approximately 75% complete and is expected to fill its first bed in late September 2009. It is a 6-bed facility that will house co-eds aged 25-48. She requested permanent affiliation with the LHRC.

ACTION: A motion was made as follows: "Motion to extend permanent affiliation of H-NNCSB's Winburn Place ICF/MR." The motion was seconded and unanimously approved without further discussion.

3. H-NNCSB Request for approval of Rules of Conduct. Michelle Iwaniw introduced amended Rules of Conduct for both Lassen House and its Case management Program. The changes were discussed.

ACTION: A motion was made as follows: "Motion to approve the Rules of Conduct for H-NNCSB's Lassen House as submitted." The motion was seconded and unanimously approved without further discussion.

ACTION: A motion was made as follows: "Motion to approve the Rules of Conduct for H-NNCSB's Case Management Program as submitted." The motion was seconded and unanimously approved without further discussion.

4. Treasurer's Report. Ms. Iwaniw provided the Treasurer's Report. The current balance is \$524.94 and each affiliate is requested to make a dues contribution of \$391.20 by July 15, 2009.

ACTION: A motion was made as follows: "Motion to accept the Treasurer's Report as submitted." The motion was seconded and unanimously approved without further discussion.

5. Affiliate Reports.

H-NNCSB- Michelle Iwaniw stated that HNNCSB had 2- Staff Neglect; 1- founded, 1- unfounded, (12) Deaths, (3) Natural Causes, (6) Unknown, (1) Breast Cancer, (1) Overdose, (1) Leukemia

ARC of the Virginia Peninsula- Julie Palmer stated that there were 6- Medication error, 1- allegation of verbal abuse, 3- significant medical incidents, 1- complaint

Lutheran Family Services- Rachel Gholston states that there is nothing significant to report

Colonial CSB- Michelle Lakins-Waller stated that there were (4) deaths- 1-unexpectedly due to massive coronary, 2- consumer died/unknown reason, 1-suicide (1) Peer on Peer Aggression- Peer on Peer physical contact with no harm/individuals consulted with and assess for injury (none), (4) Injuries- 1-individual fell when attempting to move furniture/staff monitored individual and safety review conducted with the consumer, 1-individual required medical attention due to chest pain and esophagi is/individual was treated and released from hospital to resume normal daily routine, 1-Individual complained of chest pain and was transported to emergency room/released, 1-iindividual had a toxic lithium level/labs ordered immediately and transported to emergency room for care, 1-staff choking incident/treated, 1-individual exposure: possible communicable disease/treated and released with appropriate medications and precautionary measures taken (2), Emergency room visits due to illness (4), Individual fell on bus/ treated with first aid, (8) Medication Errors- 1-Wrong dose administered (transcription error), 1-Omission of Medications/individual was released form correctional facility with no medications (no harm to individual), 1-Omission of medication: individual refused to take prescribed dose (no harm to individual-TLA)/ Medication staff and Case Managers notified, Scheduled/controlled medications incorrect count/ Individual taking to emergency room for possible overdose (all reports negative and no individual harm), 1-Insufficient documentation on dose/written reminder re: proper protocol for documentation provided to all staff, 2-Medication Variance after home visit/Policy review, 1- Administration error/individual monitored and staff received written notice re: medication error.

6. Advocate Report.

Willie Barnes discussed the name change from DMHMRSAS to Department of Behavioral Health & Development Services.

7. Election of Officers. Nominations were entertained for officers of the LHRC for the one-year term commencing July 1, 2009. After all nomination was proffered and votes were cast, the following individuals were unanimously elected:

Chair: Lisa Hillman
Vice Chair: Timothy W. Dorsey
Secretary: Linda Lane

CLOSED SESSION: A motion was duly made and seconded at 7:17 p.m. to enter into Closed Session pursuant to Va. Code § 2.2-3711(A), for discussion or consideration of information excluded from the Freedom of Information Act, namely to receive medical and/or mental records on clients of the Arc of the Virginia Peninsula.

RECONVENED IN OPEN SESSION: Upon reconvening in open session at 7:44 p.m., members of the LHRC unanimously and individually certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session had been discussed in the Closed Session in accordance with Va. Code § 2.2-3711(A).

ACTION: A motion was made as follows: "Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hilton House ICF/MR as follows:

Consumer #19 - Medication Plan (single dosage)

The motion was seconded and approved unanimously without further discussion.

ACTION: A motion was made as follows: "Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Fairmont House ICF/MR as follows:

Consumer #54 – Behavioral Support Plan
Consumer #9 - Physical plan (CPI holds)
Consumer #6 - Physical plan (CPI holds), Medical Plan; Behavioral Support Plan"

The motion was seconded and approved unanimously without further discussion.

ACTION: A motion was made as follows: "Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Saunders House ICF/MR as follows:

Consumer #3 – Behavioral Support Plan
Consumer #43 - Physical plan (CPI holds); Protective Plan
Consumer #42 - Physical plan (CPI holds), Behavioral Support Plan"
Consumer #44 - Physical plan (CPI holds); Protective Plan
Consumer #37 - Physical plan (CPI holds), Behavioral Support Plan"
Consumer #29 - Physical plan (CPI holds)"

The motion was seconded and approved unanimously without further discussion.

ACTION: A motion was made as follows: "Motion to approve plans for consumers of the ARC of the Virginia Peninsula, Hollywood House ICF/MR as follows:

Consumer #21 - Physical plan (CPI holds); Medication Plan; Protective Plan (locked areas)

Consumer #22 - Physical plan (CPI holds); Protective Plan (locked areas; seatbelt)
Consumer #14 - Physical plan (CPI holds); Protective Plan (locked areas)
Consumer #20 - Physical plan (CPI holds); Protective Plan (locked areas; seatbelt; cushion)”

The motion was seconded and approved unanimously without further discussion.

The next regularly scheduled meeting is scheduled for **September 8, 2009** at H-NNCSB, Bldg. 300. at 5:30 p.m.

ADJOURNMENT There being no further business, the meeting was adjourned at 7:45 p.m.